

## MEMORANDUM

Agenda Item No. 11(A)(11)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

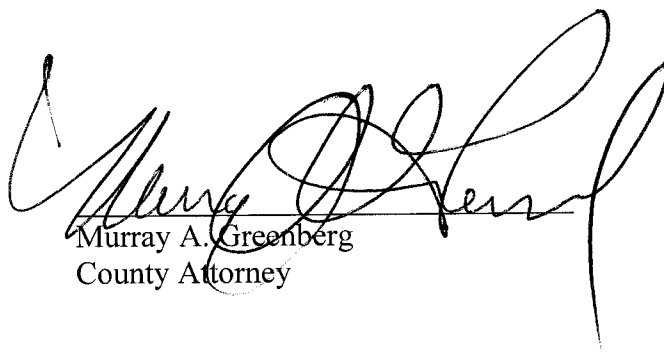
**DATE:** October 18, 2005

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution Authorizing  
In-Kind Services From  
Miami-Dade Park and  
Recreation Department  
For Miami Overseas  
Chinese Association's  
October 22-23, 2005 Miami  
Hong Kong Dragon Boat  
Festival in an Amount Not  
To Exceed \$866.

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Sally A. Heyman.



Murray A. Greenberg  
County Attorney

MAG/dc



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** October 18, 2005

**FROM:** Murray A. Greenberg  
County Attorney

A handwritten signature in black ink, appearing to read "Murray A. Greenberg".

**SUBJECT:** Agenda Item No. 11(A)(11)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(11)  
10-18-05

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING IN-KIND SERVICES FROM  
THE MIAMI-DADE PARK AND RECREATION  
DEPARTMENT FOR MIAMI OVERSEAS CHINESE  
ASSOCIATION'S OCTOBER 22-23, 2005 MIAMI HONG  
KONG DRAGON BOAT FESTIVAL IN AN AMOUNT NOT TO  
EXCEED \$866 TO BE FUNDED BY THE DISTRICT 4 IN-  
KIND RESERVE FUND

**WHEREAS**, the Miami Overseas Chinese Association has requested in-kind services from the Miami-Dade Park and Recreation Department for the October 22-23, 2005 Miami Hong Kong Dragon Boat Festival in an amount not to exceed \$866 (See attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, the Miami Hong Kong Dragon Boat Festival is a major event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and the in-kind services will be funded from the District 4 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves the provision of in-kind services from the Miami-Dade Park and Recreation Department for Miami Overseas Chinese Association's October 22-23, 2005 Miami Hong Kong Dragon Boat Festival in an amount not to exceed \$866.

The foregoing resolution was sponsored by Commissioner Sally A. Heyman and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman  
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro  
Jose "Pepe" Diaz  
Sally A. Heyman  
Dorrin D. Rolle  
Katy Sorenson  
Sen. Javier D. Souto

Dr. Barbara Carey-Shuler  
Carlos A. Gimenez  
Barbara J. Jordan  
Natacha Seijas  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 18<sup>th</sup> day of October, 2005. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

DDC

Diamela Del Castillo



**MIAMI-DADE COUNTY**  
**FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff  
Communications Department  
111 N.W. 1<sup>st</sup> Street, Suite 2510  
Miami, FL 33128

Phone: (305) 375-2836  
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☒ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: Miami Overseas Chinese Association

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
- ☐ For-Profit
- ☐ County Sponsored Event/Sponsoring Department \_\_\_\_\_
- ☐ Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Adriana Oliva  
2719 N.W. 24th Street / 305-633-0168 Tel / 305-636-0768 Fax  
miamidragon@earthlink.net

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Fee waiver for county stage  
(24' X 40') \$791.00

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): Miami Hong Kong  
Dragon Boat Festival / October 22nd & 23rd, 2005  
Brickell Ave S.E. 8th Street, Brickell Key

The purpose of this event is to promote the sport of dragon boat racing  
as well as physical fitness and the Asian Culture

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Brickell Ave S.E. 8th Street  
Brickell Key - City of Miami - Commissioner Johnny Winton

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: This event offers local companies and establishments an opportunity to be part of a community event and at the same time allows them to market and promote themselves. Impact can be significant because the event caters to over 10,000 people which includes participant and spectators.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Sat 10/22 8AM Set up : 9AM Festival starts : 5PM Festival ends for day : Sun 10/23 9AM Festival resumes : 5PM Festival ends, breakdown : 7PM Site is clean
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Vendors will be located on West bound side of brickell key bridge. Entertainment (stage) will be located behind Suntrust Bank. Teams will be segmented to north side of Bank of America building. Water way will be use from south side of bridge to almost the mouth of the Miami river
11. Expected number of participants and estimated attendance (per day, if applicable): 1,500 Participants / 5,000 spectators a day
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): See attached

I hereby certify that all the statements made in this application are true and correct.

Adriana Oica

Signature of Authorized Representative

6/10/05

Date

## MIAMI HONG KONG DRAGON BOAT FESTIVAL

EXPENSES	GRANT	MATCH	IN-KIND	TOTALS	%
<b>Technical Employees</b>	\$3,000.00			\$3,000.00	1.31%
Andres Fernandez Video		\$4,000.00		\$4,000.00	1.75%
City of Miami Police Department		\$10,000.00		\$10,000.00	4.37%
City of Miami Fire Rescue		\$4,000.00		\$4,000.00	1.75%
Race Operations / Program Experts		\$6,000.00		\$6,000.00	2.62%
Renovation Group		\$3,000.00		\$3,000.00	1.31%
Consultant		\$10,000.00		\$10,000.00	4.37%
Steersmen		\$2,000.00		\$2,000.00	0.87%
				<b>\$42,000.00</b>	<b>18.36%</b>
<b>Outside Artistic Fees</b>				\$0.00	
Odyssey DJ Productions		\$6,000.00		\$6,000.00	2.62%
Sinoelite Group		\$8,000.00		\$8,000.00	3.50%
Sincronia USA (Fushu Daiko)		\$2,000.00		\$2,000.00	0.87%
Lee Koon Hung Fung Fu Assn		\$400.00		\$400.00	0.17%
Fina Escayola		\$300.00		\$300.00	0.13%
Photographer		\$1,000.00		\$1,000.00	0.44%
				<b>\$17,700.00</b>	<b>7.74%</b>
<b>Marketing and Publicity</b>	\$6,000.00			\$6,000.00	2.62%
Newspaper		\$7,000.00		\$7,000.00	3.06%
Television		\$8,000.00		\$8,000.00	3.50%
Radio		\$8,000.00		\$8,000.00	3.50%
Field Marketing		\$2,000.00		\$2,000.00	0.87%
				<b>\$31,000.00</b>	<b>13.55%</b>
<b>Printing</b>				\$0.00	
AAA Flag & Banner		\$6,000.00		\$6,000.00	2.62%
Ability USA		\$6,000.00		\$6,000.00	2.62%
Printing 2000 Corp		\$6,000.00		\$6,000.00	2.62%
Rondon Printing		\$500.00		\$500.00	0.22%
Sign A Rama		\$200.00		\$200.00	0.09%
Misc Signs & Banners		\$6,000.00		\$6,000.00	2.62%
Unnicommerce		\$2,000.00		\$2,000.00	0.87%
San Lee		\$1,000.00		\$1,000.00	0.44%
				<b>\$27,700.00</b>	<b>12.11%</b>
<b>In County Travel</b>		\$2,000.00		\$2,000.00	0.87%
<b>Out of County Travel</b>		\$2,000.00		\$2,000.00	0.87%
<b>Equipment Rental</b>				\$0.00	
Economy Party Rental		\$12,000.00		\$12,000.00	5.24%
Friendly John		\$2,500.00		\$2,500.00	1.09%
Florida Radio		\$500.00		\$500.00	0.22%
Golf Carts		\$1,000.00		\$1,000.00	0.44%
Bob's Baricades		\$1,000.00		\$1,000.00	0.44%
Scaffolds		\$600.00		\$600.00	0.26%
				<b>\$17,600.00</b>	<b>7.69%</b>
<b>Space</b>		\$1,000.00	\$60,000.00	\$61,000.00	26.66%

PROJECTED BUDGET 2005

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## MIAMI HONG KONG DRAGON BOAT FESTIVAL

<b>Equipment Purchase</b>				\$0.00	
Insurance	\$1,000.00			\$1,000.00	0.44%
China Hardware	\$300.00			\$300.00	0.13%
Home Depot	\$2,000.00			\$2,000.00	0.87%
Migdalia's Awards	\$2,500.00			\$2,500.00	1.09%
Great White North	\$500.00			\$500.00	0.22%
Fencing	\$500.00			\$500.00	0.22%
Postmaster	\$1,000.00			\$1,000.00	0.44%
Personnel & Staff T-Shirts	\$2,000.00			\$2,000.00	0.87%
Misc Equipment	\$3,000.00			\$3,000.00	1.31%
				<b>\$12,800.00</b>	<b>5.59%</b>
<b>Food &amp; Beverage</b>	\$6,000.00	\$6,000.00	\$12,000.00		5.24%
<b>Miscellaneous</b>	\$3,000.00		\$3,000.00		1.31%
<b>Expense Totals</b>	<b>\$9,000.00</b>	<b>\$153,800.00</b>	<b>\$66,000.00</b>	<b>\$228,800.00</b>	<b>100.00%</b>

PROJECTED BUDGET 2005

8



# Memorandum



**Date:** October 18, 2005

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of George M. Burgess.

**Subject:** District Specific In-Kind Reserve Request Recommendation

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The Office of Strategic Business Management has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A waiver for in-kind services is being requested by a not-for-profit organization Miami Overseas Chinese Association for their annual Miami Hong Kong Dragon Boat Festival scheduled for October 22 & 23, 2005.

In-kind services have been requested in the amount of \$866 from the Park and Recreation Department for use of their stage. This event will be funded from the FY 2005-06 District 4 district specific in-kind reserve, if the reserve is approved as part of the budget hearing process September 2005.

In FY 2004-05 the Miami Overseas Chinese Association received \$916 in in-kind services for their October 30-31, 2004 Annual Dragon Boat Festival.

inkind06805

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